

Course Number & Name: LIS 453 - Collection Development and Management

- **Description:** Activities through which library collections are systematically developed and managed are explored, especially the formulation and implementation of written collection development policies. Other specific topics include identification of user needs; collection evaluation; fund allocation among competing departments, subjects, and/or media; selection methods; intellectual freedom; storage alternatives; and cooperative collection development. Course includes readings, guest lectures, and a term project in which a collection development policy for a real information agency is prepared.
- **Prerequisites:** LIS 407 and LIS 415 or the permission of the instructor
- **Audience (level, environment/setting):** no specification; no specification
- **Student Learning Outcomes [by number]:** 3, 4, 5, 6, 7, 8, 9, 10
- **Topics/List of Lectures:**
 - Introduction & definitions
 - Strategic planning
 - Types of libraries
 - Needs assessment
 - Setting goals & objectives
 - Collection evaluation
 - Budgeting & allocation
 - Policy issues: Intellectual freedom, collection balance, cooperative collection development, access
 - Information production
 - Selection & deselection
 - Preservation & collection management issues
 - Preparing a policy & procedures manual
- **Suggested Textbooks/Readings**
 - None given
- **Course History:**

December 2004: Discussed at curriculum retreat; description voted in 12/04
- **Document prepared by:** Susan Shoemaker, 12/04