

# Simmons College Libraries Newsletter

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Spring 2002

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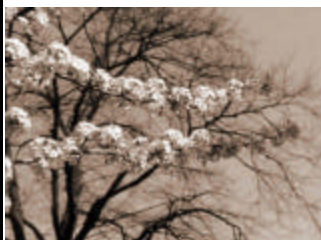


Librarian Scot Capehart at  
Chlotrudis Awards (p. 5)

## Creating the Future at the Simmons College Libraries

by Daphne Harrington

These are very exciting times for academic libraries. Electronic resources are greatly expanding the collections and services that libraries are able to offer. At the same time, patrons are embracing the library as place, recognizing the importance of the physical library as a meeting place, a center of intellectual activity, and a place for instruction on the research necessary for their academic pursuits. The Simmons College Libraries understand the importance of balancing the services and collections we can provide in our physical space and online, and have been very busy planning new developments for both.



Buds outside the library reflect the

### *The Library as Place*

Even when all library users have their own computers, the library will still be an indispensable place on campus. The library as a place provides a physical hub for meeting and exchanging ideas. It is a sanctuary for scholarship for members of the college community. It is a service point, where users can find help and instruction on finding information, especially on how to wade through and critically evaluate content on the Web. The Library houses the collections of print information that are not available electronically.

The Simmons Libraries have been making changes to our physical space to respond to the changing needs of our patrons. We have renovated the Beatley Circulation

Desk to allow for a larger service point for all reserves for CASPS, School of Health Studies, School of Social Work, and Graduate School of Library and Information Science. The periodicals from the Browsing Room have been incorporated into the regular periodicals collection, providing room for individual and group study. We have made accommodations to integrate the staff and books and journal collections of the School of Social Work Library on this campus (see accompanying article). The Simmons College Libraries are committed to maintaining our high standard of services for all students, and are planning for renovations of our space that will allow us to continue to do so.

### *The Virtual Library*

While confident of our role as place on campus, libraries are also leading the development of the virtual campus. The Simmons College Libraries are constantly looking for new ways to deliver and provide access to electronic information, and to incorporate technological innovations for academic purposes. This past year we initiated the electronic delivery of interlibrary loans materials, added many new databases providing access to fulltext books, articles and reference materials, and piloted electronic reserves linked from WebCT. We will be piloting and assessing two exciting new technology projects beginning this summer: AskNow, a digital reference service that allows students to communicate electronically in real-time with a reference librarian (see accompanying article), and a wireless network in the Beatley Library (see accompanying article).

In this age of ubiquitous computing, online books and articles, and the Web, libraries are taking a hard look at the role they play in academia. Technological innovations, while changing the face of libraries, have not diminished the need for libraries or librarians. Libraries still provide essential contributions to the life-altering learning experience that is the heart of the mission of a college or university. In order to continue to successfully connect our patrons with information, libraries must hold on to traditional practices of selecting and maintaining collections and teaching critical research and thinking skills, while embracing news modes of access, delivery, communication and interaction. Much time and energy has been put into these completed and impending physical and online changes in the Libraries. We thank everyone for your continued patience as we implement change in the Libraries. We hope you will be pleased with the enhanced space and services we will provide for you!

**Ask Now. We'll Answer Now.**  
**Digital Reference at Your Simmons College Libraries**  
by Patricia Krajewski and Vivienne Piroli

The Simmons Libraries are happy to announce that we will be launching AskNow, your Web home for digital reference services. Digital reference, or the ability to provide live, on-line help for faculty and students over the Internet, combines many new technologies, such as co-browsing and chat. Co-browsing allows a librarian to search the Web or use a database from a computer in the library, and have her computer screen be broadcast in real-time to the computer of a patron working in the dorms or at home or any other off-site location. This service will allow librarians to provide Reference service to patrons wherever and whenever they need it. This is an especially important addition for distance and part-time learners who do not physically come to campus on a regular basis. Digital reference will be piloted to select student populations this summer, and extended to the entire Simmons community in the Fall 2002 semester. Look for more information to follow on this important and exciting project – digital reference at Simmons.

**Electronic Course Reserves Enhance Access  
to the Reading Materials You Need!**  
by Jayme Viveiros and Meg Ragland

The Libraries' Course Reserves service is designed to improve access to high-demand course materials.

Many kinds of materials can be placed on reserve: books owned by the library, or a faculty's personal copy; physical or electronic copies of journal articles; audiocassettes, music or software compact discs.

Videotapes – both library-owned and personal copies - may also be placed on reserve, but arrangements for video reserves must be made through the Media Center at X2765.

How do we improve access to high-demand materials? For physical items, we apply restricted loan periods ranging from two hours to seven days. This allows more people to access the same item over a shorter period of time.

Now, electronic reserves (e-reserves) can make some high-demand items available 24/7! When possible, we make electronic links to full-text articles in Simmons' licensed databases, or create an electronic copy for 24-hour access from any computer anywhere. Our databases provide a vast, rich source of potential reserves reading material, accessible 24 hours a day and free of copyright worries, that is growing every day!

Course reserves are searchable by course or professor through the Libraries' Catalog:

<http://library.simmons.edu>. Electronic copies of reserve items can be accessed and saved or printed directly from the catalog by clicking on the item's link and entering a name and Simmons ID number when prompted. Physical photocopies or books and other tangible materials on reserve are located behind the circulation desk and can be obtained by visiting the desk and placing a request.

Copyright restrictions and fees do apply both to physical and electronically scanned copies, so we encourage our faculty to maintain awareness of fair use guidelines and evaluate carefully the worth of repeated use of copied materials. The good news is that copyright fees are already paid for materials from all of Simmons' licensed databases.

Faculty and users with questions about library course reserves can obtain more information by calling Jayme Viveiros at X2779, or Meg Ragland at X2782.

## Moving Day for the SSW Library

by Gianna Gifford

The School of Social Work (SSW) Library will be moving this May! After classes end on May 8<sup>th</sup>, the SSW Library collections will be packed, shipped, and integrated into the Beatley Library during May and early June. Preparations for “the Move” have been underway for the last 18 months, requiring heroic efforts on the part of the SSW Library staff, the Libraries’ Technical Services & Public Services Departments, and the Director of Libraries. The Libraries’ staff is all greatly anticipating the integration of collections and services, producing, in the end, what we hope will be a stronger, more vibrant collection for all of our users.

As a result of the move, SSW students and faculty can look forward to the later library hours at Beatley, and access to an interdisciplinary, wide-ranging collection of print materials outside the field of social work. The extensive collections includes more periodicals, reference titles, and a best-seller/popular reading collection called “Diversions,” covering topics from anthropology to zoology, and everything in between.

And the good things don’t end there! In addition to having Gianna Gifford continue to serve as SSW Librarian, SSW students and faculty will have a whole host of library staff at Beatley to help them with research questions, reserve readings, library instruction, interlibrary loan requests, and more.

Remember, too, that there will be a Library Resource Room on the 4<sup>th</sup> floor of the new building that will serve as a research haven for SSW students. Between classes students will be able to check e-reserves, view WebCT pages, and search the Libraries’ electronic resources. Gianna will also be available to meet SSW students in this Resource Room for research appointments.

## News from the fourth floor – changes in store for the GSLIS Library

by Jordana Shaw

The Graduate School of Library and Information Science (GSLIS) Library is excited to announce changes in the layout and organization of the materials and services on the fourth floor.

At the end of the Spring Semester we will bid a fond farewell to the Cataloging Lab and the LISSA lounge, as they will be moving first into temporary summer quarters in L-309, and finally into plush new quarters in the new building in August. By the end of May, there will be new stacks in that area to house the children's literature collection. This will provide a nice bright open area for the children's literature collection, and space for the expansion of the Beatley Periodicals area to accommodate the titles formerly held by the Social Work Library.

The GSLIS Reserve Desk will be closing permanently this summer and all reserve functions will be consolidated at the Beatley Circulation Desk. This change will allow us to reorganize the reference and periodicals areas of the GSLIS Library. We will be able to consolidate all of the A-M periodicals in one section, rather than the current two.

The most exciting aspect of the changes is the new and improved area for library science reference materials. Reference books, indexes, retrospective bibliographies, retrospective indexes, and "GSLIS Review" titles will be relocated to the stacks where the A-L periodicals are currently located. We also will create a reference desk that will be staffed by Linda Watkins, Laurie Allen, Jordana Shaw, and GSLIS students who have completed reference courses. Keep your eyes open for the innovations that are coming soon!

## The “Other” Move

By Laura Saunders

In just a few short weeks, your neighbors down the hall will become your neighbors next door. Shortly after the GSSW library and staff move onto the main campus, the Career Resource Library is going to move into the new building on One Palace Road. Although much smaller in scale than the GSSW move, the transfer of the CRL staff and collections to the Graduate Center Building is sure to be both exciting and work-intensive. Here is a quick update of the plans:

### *Who, What, When, Where*

The CRL, along with neighboring offices including the Career Education Center, will be part of Phase 1, and is scheduled to be moved the week of July 14<sup>th</sup>. Supplies, collections and equipment will all have to be packed up by the CRL staff, probably in late June. Once in the new building, the CRL will occupy a prime spot, spanning the entire end of the third floor, closest to the MCB. The library will feature a bank of windows along one entire wall, along with seven public computer terminals, and new furniture with data ports for laptops. The CRL will share this floor with the Career Education Center, Academic Support, the Counseling Center, and Study Abroad. Plans are already underway for a kick-off celebration at the start of the new semester. Plans include games, guest speakers and prizes, so be on the lookout for more information!

## Wireless!

by Megan Fox

This summer, the Simmons College Libraries will be working with the Office of Information Technology to pilot a wireless network in the Browsing Room and Reference area of the Beatley Library.

Having a wireless network means that for properly equipped wireless devices, such as certain laptop computers or personal digital assistants (such as a Palm Pilot), you can go online without having to be physically wired and plugged into an outlet. You could use library databases while working with a team around a table in one of the study areas, or check e-mail while curled up on a couch in the Browsing Room, or look up a call number for a book while browsing in the stacks.

The amount of academic information available online – from fulltext journal articles to complete books – is expanding on a daily basis. Many courses are adding e-reserves – class readings available entirely online. While a vast majority of books and journals are still in print, learners need a computer to be able to search catalogs and bibliographic databases to locate those print materials. Adding wireless network access will greatly expand our patrons’ ability to get online, and access the materials necessary to be academically successful.

The Libraries have always served as a central meeting and studying place on campus. We provide physical space for all kinds of learners, from private, quiet desks, to chatty, friendly group tables, to relaxing, comfortable couches. Adding wireless means learners can continue to congregate in the spaces and environments in which they learn best, and now will have the ability to go online and to communicate and research without being tied to a plug in the wall.

The Libraries will have laptops equipped with wireless capabilities available for checkout at the Circulation desk. The Libraries and the Office of Information Technology will also be developing recommendations for which wireless devices will work best on the Simmons wireless network, so users can purchase a wireless network card or PDA of their own. We will be looking for your feedback to help us assess the project, and determine the best uses for this technology at Simmons.

Look for more information as this gets implemented throughout the summer!

## Shark Cards in the Libraries Copy Machines

Have you noticed a new and easier way to make copies in Beatley and GSLIS libraries? Use your Shark Card to pay for copies and microform reader print-outs, and never have to worry about carrying change. Starting at the end of the Spring 2002 semester, Shark Cards will replace Copico cards for all card transactions in Beatley and GSLIS libraries. All photocopiers and microfilm readers will accept Shark Card transactions costing \$.10 per copy or print-out. Some of the machines will still accept cash, costing \$.15 per page. Patrons must activate their Shark Cards for use in copy machines and microfilm reader/printers in the Campus Card Office, E-007. Once activated, value can be added at the Shark Card Cash Value Station located near the Beatley Circulation Desk. Also, the Shark Card Cash Value Station will vend Shark Cards for use by non-Simmons library users in the copiers in microfilm reader/printers. For more information about activating and using your Shark Card, contact the Campus Card Office, in Room E-007, at x2273. For help at the copiers and microfilm reader/printers, please see your librarian.

## Chlotrudis Awards by Scot Capehart

Librarians are quite a knowledgeable and helpful group, but they are so serious and reserved that they must not have very much fun off-campus, don't you think? Not on your life! The staff members of Simmons College Libraries have a wide range of interests, and some of us have found distinctive ways to share those interests with others. For example, Systems Librarian Scot Capehart and SSW Librarian Gianna Gifford are members of a unique organization that's starting to attract attention in the Boston area; it was recently covered by the Boston Globe and Boston Magazine.

Chlotrudis Awards is a non-profit organization that celebrates and supports independent film. The group began eight years ago when Simmons GSLIS alum Michael Colford decided that he and his two roommates could pick better films to honor than the Academy Awards. (The word "Chlotrudis," incidentally, is a union of the names of the roommates' cats.)

Since then, Chlotrudis has grown to a membership of 75 and regularly sponsors special events with notable filmmakers, pre-release screenings of independent and foreign films, and an annual black tie optional awards ceremony. Scot and Gianna have both served on the board of directors for Chlotrudis, which has always been made up primarily of librarians. Actually, a large percentage of the members work in libraries. Who knew we were so hip?

The ceremony honoring films released in 2001 was recently held at Berklee School of Music and featured two notable guest speakers: director Hal Hartley and Canadian actress Arsinée Khanjian. Local critics and reporters, including Sara Edwards from Channel 7 News, were also on hand to present awards. To learn more about Chlotrudis and to see the list of winners, visit the website at [www.chlotrudis.org](http://www.chlotrudis.org). To learn more about your hip librarians, visit the Simmons College Libraries.



Simmons GSLIS alums Esme Green and Michael Colford host the Eighth Annual Chlotrudis



GSSW Librarian Gianna Gifford mingling and anxiously awaiting the

# Finding Things in Beatley Library

by Bernadette Rivard

How could we possibly fit the approximately 15,000 items, books and journals that are currently in the Social Work Library, into the Beatley Collection? The planning wasn't easy, but we've done it! The materials that have been relocated have been carefully chosen to make the collection easier to use. So what was (or will be) moved where? Use the handy reference below to help you find materials.

## **Humanities Room**

*Cassette Tapes* are located in the card catalog drawer located at the beginning of the middle set of stacks.

*Cassette Kits* are located before the Call #A books at the beginning of the left set of stacks.

*Books with Call #A-E 179* are located on the stacks on the left hand side of the room.

*Books with Call #E180-K* are located in the middle stacks.

*Books with Call #P-PZ* are located on the stacks on the right hand side of the room.

## **Science Room**

*Reference Collection* begins to the left of the Reference Desk and continues down the left hand side of the building.

*Index Collection* is alphabetical and begins at the rear of the stacks located to the right of the end of the Reference Collection.

*Books with Call #L* (education materials) and *Call #Curr* (curriculum materials) are located through the double doors on the right hand side.

*Books with Call #M-N* (Art & Music) are located through the double doors on the right-hand side.

*Books with Call #Q-Y* are located in the back of the Science Room, beginning to the left of the IMac workstations and continuing around the back wall to the right hand side of the building.

## **Periodicals Room (Lower Level)**

*Children's Literature Collection* will be moved to the 4<sup>th</sup> Floor GSLIS Library.

Speaking of periodicals, you ask, "Where did the periodicals that were located in the Browsing Room go?" Answer: the vast majority of them are located in the Periodicals Room on the lower level shelved with their respective titles. A small number of popular titles, current issues only, are located in the newspaper reading area adjacent to the Reference Desk, before the doors to the Science Room.

## **Reserves Collection**

The Browsing Room periodicals were relocated to accommodate the reserve collections from both the School of Social Work (SSW) and the Graduate School of Library & Information Science (GSLIS). The Beatley Circulation & Reserves area was expanded into the Browsing Room periodical area. Reserves for all main campus schools, CASPS, GSHS, SSW, and GSLIS will be located at the Beatley Library Circulation/Reserves Desk.

## **Improvements:**

- The Reference Collection book stacks are continuous; no more going around the corner to find the rest of the collection.
- The Index Collection is more prominent; it is no longer hiding at the end of the Reference Collection.
- Books with Call #L are now located next to curriculum materials; education majors should find this very convenient!
- Children's Literature Collection will be located on the 4th floor, in a more browsable and easily accessible to GSLIS students space.
- All reserves will be located at one central area. If you are taking classes at more than one school, no more upstairs, downstairs or across town treks for library reserves!

# Simmons College Libraries Welcomes New Staff



New staff members Delana Hurchey and Jason Wood.

Simmons College Libraries are glad to welcome two new staff members. Jason Wood is our new Records Manager/Assistant Archivist. Jason, a 2001 graduate of the Simmons GSLIS program, worked in several libraries, including most recently at the Harvard Law Library Special Collections, before joining us at Simmons. Delana Hurchey is our new Technical Services Library Assistant. She comes to us from Emmanuel College, where she served as the Head of Circulation and Interlibrary Loan. Delana will begin pursuing her degree from the Simmons GSLIS program this summer.

We are also pleased to announce that Judy Narosny, our long-time cataloger, will now also serve as the Assistant Director for Technical Services.

Finally, the Simmons College Libraries eagerly anticipate the arrival of Doris Ann Sweet, who will join us in May as the Assistant Director for Public Services. Doris Ann will come to us from Countway Library of Medicine, where she is currently the Assistant Director for Access Services. She has also worked at Boston University and Columbia University libraries.