

PETITION TO GRADUATE

SCHOOL OF SOCIAL WORK

Students must return a completed Petition to Graduate form to Suzanne Mullarkey in the School of Social Work (room P408-J or in the collection box in P106 of the Palace Road Building) before the appropriate date indicated below. Petitions can be returned via fax to 617-521-3980. *Incomplete petitions will be returned to the student.* Petitions received by the School of Social Work after the deadline may result in a postponed graduation date.

* * * * *

Please print your NAME exactly as you wish it to appear on your diploma:

First Middle Last

Degree:

Please check degree you are receiving.

- _____ Master of Social Work
- _____ M.S.W. & Certificate in Urban Leadership in Clinical Social Work
- _____ M.S.W. & Certificate in Jewish Communal and Clinical Social Work
- _____ Doctor of Philosophy

Diplomas will not be ordered for students who don't return completed petitions. Late petitions may delay the availability of your diploma.

Conferral Date:

- _____ January 2011 Petition due by December 1. (Coursework will be completed by the fall semester.)
- _____ May 2010 Petition due by March 1. (Coursework will be completed in the spring semester.)
- _____ August 2010 Petition due by June 15. (Coursework will be completed in the second summer session.)
- _____ October 2010 Petition due by August 15. (Coursework will be completed by October 1, 2010.)

Previous Degrees Earned:

College: _____ Degree: _____ (B.A., B.S., M.A., etc.)
College: _____ Degree: _____

Commencement:

Students who will finish their degree requirements by May 2010 are invited to participate in the commencement ceremony on May 14, 2010. A SSW student may "walk" in the May Commencement Ceremony if he/she is in good standing (no more than one "MP" or "B-") and meets one of the following conditions: 1) The student has no more than 2 courses left of the course requirements and these courses will be completed and graded no later than the end of Summer Session II, 2) The student will finish his field placement by the end of the second week in August, or 3) The student is an Advanced Standing student and is registered to complete course work and field placement by the end of Summer Session II 2010. (No more than 2 courses and field education for a total of 10 credits.) *All grades for August graduates must be posted no later than the end of the 2nd week in August in order to be eligible for August conferral. The actual degree conferral date is the third Friday in August.*

- Will you finish all of your degree requirements by May 2010, and plan to attend the Commencement ceremony on Friday, May 14, 2010? _____ Yes _____ No

OR

- Will you finish your degree requirements by the end of Summer Session II 2010 and plan to "walk" in the Commencement ceremony on Friday, May 14, 2010? (August graduate) _____ Yes _____ No
- If yes, how many guests do you *estimate* will attend? _____

Diplomas:

Diplomas may be picked up at Commencement 2010 or in the Office of the Registrar two business days after Commencement. For January, August and October graduates, an email will be sent to you when diplomas are available. A photo ID is required to pick up your diploma. You may also have your diploma mailed to you by sending a request in writing to: Office of the Registrar, Simmons College, 300 The Fenway, Boston, Massachusetts, 02115. Requests must be accompanied by a check or money order for \$10 (made payable to Simmons College) to cover the cost of Certified Mail, which requires a signature upon receipt. Requests without a check will not be mailed. Replacement diplomas cost \$35.

Student signature: _____ ID # or S.S. #: _____
Date: _____