



Student Financial Services Newsletter

Reaching Out to Families

In an effort to better inform and communicate with our students and their families, we have created this newsletter from Student Financial Services (SFS) office.

As you browse this first publication, please take note of important dates and contacts for our office. If you have suggestions for upcoming topics, please let us know through email or by calling our main number.

We have met many of you over the last couple of months by appointment, drop-ins, or through campus events like Orientation and Accepted Student Brunch. For those students who have not been in our office, we encourage

you to stop by and say, hello.

Having face to face interactions can be invaluable to the student and for her counselor. It is during these sessions that we can really get to know each other and forge a relationship that will last for the student's four years at Simmons College.

SFS is looking forward to the start of the new year with the hustle and bustle of returning students and the class of 2011 crowding our hallways and offices.

For those of us who work in higher education, September is the start of our new year. It is a time of beginnings and renewal that starts as the leaves

turn color. It is an exciting time, but it can also be stressful for those leaving home for the first time and for those parents who are watching their first child move away.

In order to keep the stress levels to a minimum for your family, please let us know about your questions and concerns so that we can address them before you arrive. We want to hear from you!

We hope you enjoyed your summer and hope you have a wonderful fall semester.



Important Perkins Loans Information

Perkins loan packets were sent home in mid-August. Students receiving a Perkins loan for the first time will be asked to sign a master promissory note (MPN), an entrance interview form, and a Perkins loan receipt.

Returning students (who have already signed an

MPN) will only be required to sign the Perkins loan receipt.

You were instructed to return everything via US mail; however, you may still sign and return the information in person, to Carlene Codling in Student Financial Services (W207).

Should you have questions and wish to reach Carlene prior to returning the promissory note, please do so by telephone at 617-521-2042 or via email at carlene.codling@simons.edu

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Who Works in the Financial Aid Office?

Every student who receives financial aid is assigned to a financial aid counselor based on their last name.

Students with last names A-E:

Mehrdad Kermani

Students with last names F-L:

Sharon Lightfoot

Students with last names M-R:

Leslie Czwakiel

Students with last names S-Z:

Heather Patenaude

Counselors are available for appointments or on a scheduled walk-in basis. For more information on the walk-in schedule contact Student Financial Services at 617-521-2001.

Client service representatives will be your first contact with our office.

Our representatives are:

Jean Jeffers

Shannon Wheel

Lilly Vasquez

Nicole Torra

All four can be reached by calling 617-521-2001 or by emailing financialaid@simmons.edu.

They will be able to answer questions about your financial aid or direct you to your counselor or anyone else in our office.

For questions about billing, Student Account Representatives are available to help.

The three representatives in our office:

Kevin Wolf

Kevin Wright

Holly Frankio

They can be reached by calling 617-521-2009 or by emailing studentaccounts@simmons.edu.

Director Diane Hallisey and Associate Director Daniel Forster are both available at 617-521-2001.

To talk to our loan administrator, contact Carlene Codling at 617-521-2042 for information regarding Perkins loans.

The cashier at the cashier's window is Jennifer Gray.

Sarah Tyrrell is another financial counselor who is responsible for many of our technical applications. She also counsels students during some walk-in hours.

Cashier's Window Information

At the cashier's window students can ask questions about their bills and pay their bills with cash or check only.

Bills may also be paid online with e-checks and most major credit cards. Visit our Online Tuition Payment Webpage for information regarding online payments.

<http://my.simmons.edu/services/sfs/accounts/onlinepayment.shtml>

The cashier's window is also where students can pick up paychecks, pre-ordered T passes, and refund checks.

Students are required to show a picture ID for any transactions at the cashier's window.

Please note: Credit card payments and direct debits are no longer taken at the Cashier's Window in the Office of Student Financial Services.

Cashier Window

Regular Hours

9am - 4pm Monday-Friday

Waiving Your Student Health Insurance

Massachusetts State Law mandates that all students taking more than 8 credits must be covered by medical insurance (through a U.S.-based company) for a specified minimum coverage. Your Simmons College billing statement will reflect a charge for Simmons Medical Insurance, if applicable, according to your course credits. This charge is separate from the Health Center Fee.

The College offers the option of participation in this plan for qualified applicants or waiving the coverage. If waiving, a comparable insurance plan must cover the student.

Upon confirmation of a properly completed waiver, the charge for medical insurance will be reversed. The charge for insurance appearing on the billing statement

will then be offset by a credit in the same amount.

Please visit

[http://
www.universityhealthplans.com/intro/
Simmons.html](http://www.universityhealthplans.com/intro/Simmons.html)

If enrolling, please do so at your earliest convenience.

If waiving: Deadline to waive unwanted student medical insurance coverage is September 15, 2007. If waiving, please have your insurance information handy before proceeding. *Failure to waive by this date will result in mandatory enrollment with no possibility of reversal or refund of the insurance cost.*



Student Refunds

If you have borrowed additional funds that exceed your direct costs, a refund will be issued in the student's name. The refund will not be issued until the bill has been paid in full. In most cases, this will require that all of the funds on the award be received.

The disbursement date for all federal and private loans for the fall semester is September 20th.

For most graduate students who are anticipating

refunds, your checks should be ready by the end of September. Checks will be mailed to the student's primary address, unless otherwise directed.



SFS Business Hours

Monday — Thursday

8:30 a.m. until 5:30 p.m.

Friday

8:30 a.m. until 4:30 p.m.